

(A Govt. of India Enterprise)

O/o G.M.(CMTS), Odisha Telecom Circle
7th Floor, IDCO Tower Bhubaneswar-22

No. Eng-233/CMTS/12-13/

Dated at BBSR. The 04th July'12

NOTICE INVITING TENDER

Sealed tenders (Packing PVC Tape/Sealing Wax) are invited for and on behalf of BSNL by the G.M. (CMTS), Bhubaneswar from bona fide, licensed/experienced firms/agencies for the data entry work on job contract basis in CMTS unit of Odisha .

01	Name of the work	Data Entry work on job contract basis in CMTS Unit of Odisha .
02	Tender papers can be had from	The SDE(ENGG.), O/O G.M.(CMTS),7 TH FLOOR,IDCO TOWER, BHUBANESWAR or can be downloaded from our website: www.orissa.bsnl.co.in .
03	Cost of Tender paper	Rs.525/- (Rupees Five Hundred Twenty Five) only (Non-refundable)
04	Mode of Deposit	A/c Payee Demand Draft / Banker's Cheque on any Nationalized/Schedule Bank payable at Bhubaneswar in favour of 'Accounts Officer (Cash), O/o. G.M. (CMTS), Bhubaneswar' should not have been drawn before the date of publication of NIT.
		(1)Xerox copies of valid registration Certificate of the firm/agency
		(2)Annual Turnover certificate from a registered Chartered Accountant firm for the last two financial years.
		(3)Xerox copy of PAN card of the firm/individual .
		(4) Income Tax return with proof of acknowledgement for financial year 2010-11
		(5)Xerox copy of Valid labour license from Central Labour Commission under contract Labour Act 1970 (R &A)
		(6)Xerox copy of valid EPF Registration certificate with proof of up-to-date payment particulars along with EPF annual return of last financial year (11-12) including Form 3-A & 6-A.
		(7)Xerox copy of valid ESI Registration certificate with proof of up-to-date payment particulars.
		(8)Xerox Copy of Valid Service tax registration certificate with proof of up to date payment & returns for financial year 2011-12.
		(9)Xerox copy of experience certificate of minimum 6.5 lakhs in BSNL/MTNL/Central PSU/Central Govt. for carrying out data entry Job to the tune of minimum Rs. 3.0 Lakhs per annum for last two financial years (10-11, 11-12). Experience certificate in this regard is to be issued by an officer not below the rank of Deputy General Manager or equivalent. Experience certificate issued by any TDE/EE duly countersigned by an officer not below the rank of DGM will only be considered.
05	Eligibility of Bidders	(10)Cost of Tender paper of Rs.525.00 in case of downloaded from website.
		(11)EMD of Rs.40,000/- (Rupees Forty Thousand Only)
		(12)The bidder should submit an undertaking to the effect that none of their relatives are working in BSNL as per the format in Section-XI.
		(13)The bidder should have authenticated partnership deed, in case of partnership firm and power of attorney if any to the representative of the firm to operate the tender.
		(14) Xerox copy of "Power of Attorney" attested by the Notary in case of person other than the tenderer has signed the tender document.

Read , understood & Complied
Signature of the bidder

		(15)The bidder should furnish list of clients where the bidder has under taken data entry work in BSNL/MTNL/Central Govt. or any other Central PSU . Work order for those jobs should be submitted.
06	EMD	Earnest Money Deposit in shape of D.D for Rs.40, 000(Rupees Forty Thousand) only from any Nationalized/scheduled Bank at Bhubaneswar only drawn in favour of ". Accounts Officer (Cash), O/o GM.(CMTS),Bhubaneswar" DD should have been purchased after the date of issue of NIT.
07	Sale of tender Paper	On all working day, from 10.00 hrs. to 13.00Hrs of 08.07.12 to 28.07.12
08	Dropping of tender Paper	Up to 13.00 hours of 30.07.2012 at the tender box in the chamber of AGM(NWP-II)
09	Opening of Tender	At 15:00 Hrs of 30.7.2012 in the conference hall of CMTS unit. If the date is declared as holiday the opening date will be automatically extended to next working day.
10	Rejection of Tender	Incomplete tender, ambiguous and Conditional rate, unsealed, late receipt will be rejected.
11	Estimated cost	Rs.20 Lakh (Approx.) for two years.

The GM(CMTS) reserves the right to cancel/reject any or all tenders without assigning any reason thereof or is not bound to accept the lowest tender. For details, please visit www.orissa.bsnl.co.in.

AGM(NWP-II)
O/o GENERAL MANAGER (CMTS)
BHARAT SANCHAR NIGAM LTD.

Read , understood & Complied
Signature of the bidder